

EXECUTIVE FORWARD PLAN DECEMBER 2011

This Forward Plan seeks to anticipate all the Cabinet decisions to be made by the Cabinet, or by individual Cabinet members (and occasionally key decisions by officers) over the next four months.

The Forward Plan is updated regularly and re-issued on a monthly basis. It goes beyond the minimum legal requirement for only key decisions to be published over the coming four month period, and demonstrates the Council's commitment to openness and participation in decision making. It will also assist the Council's Overview & Scrutiny Panels in planning their input to policy formulation and development, and in reviewing the work of the Cabinet. It can be seen on the Council's website at:

<http://democracy.bathnes.gov.uk/mgListPlans.aspx?RPId=122>

There is also an option on the Council's website to access the next month's "Emerging" Forward Plan. Inevitably, some of the current information may change; Government guidance recognises that the plan is a best assessment, at the time of publication, of anticipated decision making.

Should you wish to make representations to the decision taker, please contact the report author or Col Spring, Democratic Services (01225 394942). For Cabinet meeting items, a formal agenda will be issued 5 clear working days before the meeting. For individual (Single-Member) Cabinet member decisions, a Weekly List, with the details of the proposed decision, will be published and a decision will not be made until 5 clear working days have expired from the date of publication, to allow for representations.

Cabinet agenda papers and the Weekly List can be inspected on the Council's website and at the Guildhall (Bath), Hollies (Midsomer Norton), Riverside (Keynsham) and at Bath Central, Keynsham and Midsomer Norton public libraries.

Key to Codes used in the Forward Plan

Consultation Arrangements

WC	Ward Councillor	LR	Local Residents
Cab	Cabinet members (other than decision maker)	CIG	Community Interest Groups
PC	Parish Council	YC	Youth Council
TC	Town Council	SP	Stakeholders/Partners
TU	Trades Unions	PSB	Other Public Sector Bodies
OS	Overview & Scrutiny Panel	CTB	Charter Trustees of Bath
St	Staff (as employees)	151	Section 151 Finance Officer
Int	Other B&NES Services	CX	Chief Executive
SU	Service Users	Mon	Monitoring Officer

Decision Types

KEY	This item is a Key decision. It is one which will have significance in terms of budget impact (spending or savings) or its impact on a community that is wider than a single electoral ward. There is no set financial threshold above which a decision is regarded as Key.
PBF	This item is part of the Council's Policy and Budget Framework. This is the list of and contents of plans and strategies agreed by the Council as being those that collectively form the framework and which are determined by the Council. The current list of such plans and strategies can be accessed on the Council's website.
TRO	This item is a Traffic Regulation Order which by statute must be advertised by the Council for public consultation, giving a date by which any objections must be received. If objections are received, then the Order cannot be implemented but a Cabinet decision is required. If no objections are received, then the Order can be implemented without the need for a Cabinet decision.
BRT	Decisions to be made by the Bath Recreation Ground Trust
PBHW	Issues which have been referred by the Partnership Board for Health & Wellbeing
RVW	Cabinet Response to Overview & Scrutiny Panel Review Recommendations
WoE	Decisions which will be taken by the West of England Joint Transport Committee or the West of England Joint Waste Committee

Directors Group Lead

AA	Ashley Ayre – Strategic Director, Children's Services
AP	Andrew Pate – Strategic Director, Resources and Support Services
GC	Glen Chipp, Strategic Director, Service Delivery
JB	John Betty – Director, Development & Major Projects
JE	John Everitt – Chief Executive, Bath & NE Somerset Council
VH	Vernon Hitchman – Council Solicitor

**Executive Forward Plan
December 2011**

Bath & North East Somerset Council
Anticipated business at future Cabinet meetings and
Single-member decisions anticipated in each month

The Council's Consultation Policy may be viewed at: www.bathnes.gov.uk/Bathnes/councilinformation/consultation/default.htm

Ref Date	Dec'n Type	Title Precis	Lead Decision Maker/s	Report Author Contact	Consultation	Background Papers	Strategic Director Lead
BATH RECREATION GROUND TRUST - 1 DECEMBER 2011, 6:30PM							
E2339 1 Dec 2011		Update on General Management Issues	Recreation Ground Trust Councillor David Dixon	Glen Chipp 01225 394567			Glen Chipp
E2340 1 Dec 2011		Lettings Update	Recreation Ground Trust Councillor David Dixon	Graham Evans 01225 396873			Glen Chipp
E2341 1 Dec 2011		Budget Update and Strategic review to 31 Oct 2011	Recreation Ground Trust Councillor David Dixon	Stephen Brain 01225 396377			Glen Chipp
CABINET MEETING - 7 DECEMBER 2011, 6:30PM							
E2312 7 Dec 2011	KEY	Provision Strategy for Public Toilets in Bath & NE Somerset <i>This is to set a framework for providing publicly accessible toilet facilities where they are needed and wanted, with the Council working with other providers and with varied options to be brought forward to achieve the aim of an overall improved standard of quality, quantity and distribution</i>	Cabinet Councillor David Dixon	John Crowther Kate Hobson 01225 395207	WC PC TC OS TU Cab Int SU LR CIG SP PSB CX Mon 151	Report on Consultation - Locally derived standards for a provision of public conveniences strategy to SSC O&S Panel 25th March 2010; Penny for your Thoughts: Public Consultation documents and questionnaires, November 2009 – February 2010	Glen Chipp

Ref Date	Dec'n Type	Title Precis	Lead Decision Maker/s	Author Contact	Consultation	Background Papers	Director Lead
E2314 7 Dec 2011	KEY	Olympics / Cultural Olympiad 2012 <i>To seek approval from Cabinet on the Council's plans to engage the community of Bath and North East Somerset in both sporting and cultural projects and events, alongside the Olympics and Paralympics, inspiring communities to challenge themselves during 2012 and beyond, leaving a lasting legacy for future generations</i>	Cabinet Councillor David Dixon	Ann Cullis Lynda Deane 01225 396428			Glen Chipp
E2317 7 Dec 2011	KEY	Local Sustainable Transport Fund Major Bid <i>Approval to submit as invited by DfT a bid with the WoE for a major scheme within the Local Sustainable Transport Fund</i>	Cabinet Councillor Roger Symonds	Adrian Clarke Rab Smith 01225 395235	OS Cab Int PSB CX Mon 151	Major Scheme outline bid	Glen Chipp
E2326 7 Dec 2011		Keynsham Regeneration Scheme & Workplaces Programme Update <i>Update on the Keynsham Town Centre Regeneration Scheme and the Workplaces Programme. The previous report approved by Cabinet in December 2009, required a return to Cabinet with an update prior to the appointment of a Construction Delivery Partner. The stage has now been reached for this appointment to be implemented together with the submission of a full planning application for the scheme. Approval is therefore being sought from Cabinet.</i>	Cabinet Councillor David Bellotti	Tom McBain, Louise Madden, Hannah Knights 01225 477006			Andrew Pate

Ref Date	Dec'n Type	Title Precis	Lead Decision Maker/s	Author Contact	Consultation	Background Papers	Director Lead
E2330 7 Dec 2011	KEY	<p>Fairer Contributions: Clarification of Policy in Relation to Extra Care Services</p> <p><i>The report highlights a need for clarification in relation to the Fairer Contributions Policy during periods when Extra Care tenants are admitted to hospital</i></p>	<p>Cabinet Councillor Simon Allen</p>	<p>Sarah Shatwell 01225 477162</p>		<p>Appendix I - Fairer Contributions O&S Report 031109; Appendix II - O&S January 2010 070110 (Power Point Presentation); Appendix III - Overview of Charging B&NES HISTORIC 070110; Appendix IV - Single Member Fairer Contributions Report April 2010</p>	<p>Ashley Ayre</p>

INDIVIDUAL CABINET MEMBER DECISIONS ANTICIPATED IN DECEMBER 2011

E2272 December 2011	TRO	<p>High Street, Bath - Public Realm and Highway Improvement Scheme TRO</p> <p><i>Proposed Traffic Regulation Orders (TRO's) for High St, Orange Grove and North Parade, Bath to facilitate the free flow of traffic and improve street functions, leading to improvement of the public realm. TRO's required are:- 'No Waiting At Anytime/ No Loading At Anytime/ Disabled Bays/ Loading Bays/ Coach Bays and Taxi Bays'.</i></p>	<p>Cllr Roger Symonds Councillor Roger Symonds</p>	<p>Simon Thomas 01225 394260</p>	<p>WC St Cab Int LR CIG SP PSB CX</p>	<p>Bath Transportation Package - City Centre Consultation, Jan 2010</p>	<p>Glen Chipp</p>
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Ref Date	Dec'n Type	Title Precis	Lead Decision Maker/s	Author Contact	Consultation	Background Papers	Director Lead
E2343 Not before 3rd Dec 2011		Joint Annual Complaints Report for Health and Adult Social Care 2010-2011 <i>The Council and PCT jointly have a statutory responsibility to publish annually details of complaints and representations made to Adult Social Services.</i>	Cllr Simon Allen Councillor Simon Allen	Col Spring 01225 394942	CX Mon 151	E2343 Annual Complaints HASC Appx 1 Annual Complaints Report HASC	Ashley Ayre
CABINET MEETING - 11 JANUARY 2012, 6:30PM							
E2298 11 Jan 2012	KEY	Bath & North East Somerset Local Safeguarding Adults Board Annual Report April 2010 - March 2011 <i>The B&NES Local Safeguarding Adults Board Annual Report is a good practice requirement on the part of the Local Authority and details the Council's and Partnership's safeguarding progress over the previous year</i>	Cabinet Councillor Simon Allen	Clare Tozer Lesley Hutchinson 01225 396339	WC Int CIG PSB		Ashley Ayre
E2292 11 Jan 2012		Health and Wellbeing Board Governance <i>To outline the principles for the terms of reference of the shadow health and wellbeing board and facilitate more focused discussion on the shadow board</i>	Cabinet Councillor Simon Allen	David Trethewey Helen Edelstyn 01225 477951	WC SP PSB		Andrew Pate

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E2274 11 Jan 2012	PBHW,KEY	Alcohol Harm Reduction Strategy (recommended from Partnership Board for Health & Wellbeing) <i>The Partnership Board for Health & Wellbeing at its meeting on 15th June 2011 asked the Cabinet to agree the strategy on behalf of the Council. The Cabinet will meet on 13th July to consider the strategy.</i>	Cabinet Councillor Simon Allen	Dr Philip Milner Dr Pamela Akerman			Ashley Ayre
E2324 11 Jan 2012	KEY	Options for the designation of an Article 4 Direction on Houses in Multiple Occupation <i>This report sets out the options for the designation of an Article 4 Direction on Houses in Multiple Occupation. These options will be public consultation</i>	Cabinet Councillor Tim Ball	David Trigwell Simon De Beer 01225 477616	WC PC TC OS Cab Int LR CIG SP PSB CX Mon 151		Glen Chipp
E2325 11 Jan 2012	KEY	Proposals for a Community Infrastructure Levy for Bath & North East Somerset <i>The Council is preparing a Community Infrastructure Levy for Bath & North East Somerset Council. This report proposes a draft charging schedule for public consultation.</i>	Cabinet Councillor Tim Ball	David Trigwell Simon De Beer 01225 477616	WC PC TC OS Cab Int LR CIG SP PSB CX Mon 151		Glen Chipp

Ref Date	Dec'n Type	Title Precis	Lead Decision Maker/s	Author Contact	Consultation	Background Papers	Director Lead
E2334 11 Jan 2012		Performance Reward Grant- Main Fund <i>This report sets out the current position on delivering the LSP's Performance Reward Grant Main Fund Programme. This - together with the associated small grants fund - forms the Local Strategic Partnership's component of the Community Enablement Fund, the arrangements for which were agreed by Cabinet in March 2011.</i>	Cabinet Councillor Paul Crossley	Andy Thomas 01225 394322	Int CIG SP PSB CX Mon 151	Strategy for Community Enablement, Cabinet 2nd March 2011	Andrew Pate
E2338 11 Jan 2012		Community Organisers in Bath and North East Somerset <i>The Cabinet Office has appointed Locality to lead on delivering a national programme to recruit and train Community Organisers who will work to enable people to take action on their own behalf to tackle the issues which are important to them. The report provides an update on the programme in Bath and North East Somerset.</i>	Cabinet Councillor Paul Crossley	Andy Thomas 01225 394322	SP		Andrew Pate

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E2336 11 Jan 2012		Proposed Kingsmead Square Cycle Link, Bath <i>The proposal is to convert a section of footway across Kingsmead Square to a cycle track between Monmouth Street and the highway on the square. This would allow it to be used by cyclists and pedestrians.</i>	Cabinet Councillor Roger Symonds	Alison Sherwin 01225 394406	WC Int SU LR CIG SP		Glen Chipp
E2344 11 Jan 2012	KEY,TR O	Radstock Town Centre Highway Infrastructure Improvements <i>Report to consider the outcome of the public consultation on new highway proposals to support the regeneration of Radstock Town Centre and make recommendations for implementation</i>	Cabinet Councillor Roger Symonds	Adrian Clarke 01225 395223	WC PC TC Cab Int SU LR CIG CX Mon 151		Glen Chipp
E2345 11 Jan 2012	KEY	Implementation of 20mph Speed Limits in Bath & NE Somerset <i>Report to consider the transport implications and requirements for implementing 20mph speed limits and make recommendations for implementation</i>	Cabinet Councillor Roger Symonds	Adrian Clarke 01225 395223	CX Mon 151		Glen Chipp

Ref Date	Dec'n Type	Title Precis	Lead Decision Maker/s	Author Contact	Consultation	Background Papers	Director Lead
E2346 11 Jan 2012		Blue Badge Reform Programme and Charges <i>A new scheme is being introduced nationally to issue standard blue badges for disabled drivers. All blue badge issuing authorities must implement the new scheme and may charge for blue badges. This report sets out proposals for the Council's approach to the new scheme.</i>	Cabinet Councillor Roger Symonds	Matthew Smith Chris Major 01225 39 4231	Cab SU SP PSB CX Mon 151		Glen Chipp
E2335 11 Jan 2012	KEY	Victoria Bridge - Project Plan <i>Approval of the proposals for the temporary works and permanent restoration of the structure</i>	Cabinet Councillor Roger Symonds	Kelvin Packer 01225 394339	Cab Int SP CX Mon 151		Glen Chipp
E2333 11 Jan 2012		Annual Report on the Council's duties in respect of Private Fostering Arrangements <i>This report details the Council's duties, working in cooperation with partner agencies, in respect of private fostering arrangements and notifications in accordance with Regulations, National Minimum Standards and Guidance as detailed in The Children (Private Arrangements for Fostering) Regulations 2005</i>	Cabinet Councillor Nathan Hartley	Maurice Lindsay Trina Shane	OS TU St Int SU SP Mon 151		Ashley Ayre

Ref Date	Dec'n Type	Title Precis	Lead Decision Maker/s	Author Contact	Consultation	Background Papers	Director Lead
E2299 11 Jan 2012	KEY	Capital Project Approvals and Updates to the Capital Programme <i>Approval of capital projects for inclusion in the capital programme, including details of any 'technical' adjustments to projects reported for information</i>	Cabinet Councillor David Bellotti	Tim Richens Daniel Welch 01225 477104	CX Mon 151		Andrew Pate

INDIVIDUAL CABINET MEMBER DECISIONS ANTICIPATED IN JANUARY 2012

E2100 January 2012	TRO	Prohibition of right turn, Bloomfield Road to Wellsway TRO <i>To prevent queuing traffic in connection with new bus lane</i>	Cllr Roger Symonds Councillor Roger Symonds	Trevor Johnson Simon Powell 01225 394359	WC PC Int LR		Glen Chipp
E2342 January 2012	KEY	Consideration of Objections to Julian Road Traffic Management Proposals <i>A scheme to introduce traffic management measures including 2 zebra crossings, and a speed table, will be publicly advertised from 1st December 2011. Should any objections be received they will need to be considered by the Cabinet Member for Transport, before a decision is taken on whether to implement the scheme or not.</i>	Cllr Roger Symonds Councillor Roger Symonds	Nick Jeanes 01225 394256	WC St LR CIG PSB Mon 151		Glen Chipp

CABINET MEETING - 8 FEBRUARY 2012, 6:30PM

Ref Date	Dec'n Type	Title Precis	Lead Decision Maker/s	Author Contact	Consultation	Background Papers	Director Lead
E2004 8 Feb 2012		Sustainable Modes of Travel to School Strategy <i>Audit of school travel in B&NES area. Discussion on impact from other service areas and policy documents. Targets for reducing car use in school journeys for next 3 years</i>	Cabinet Councillor Nathan Hartley, Councillor Roger Symonds	Andrew Stuck Jessica Fox-Taylor 01225 394257	OS Int YC CX Mon 151	Joint LTP, Play Stgy, Obesity Stgy, 14-19 Stgy, Local Area Agreemt, Schl Organisation Plan 2003-2008, Extended Schools/Services Stgy, Public Rights of Way Imprvmnt Plan	Glen Chipp
E2329 8 Feb 2012		Award of new contracts for Bath Park & Ride bus services <i>The contracts for Bath P&R bus services at Newbridge (service 21), Lansdown (service 31) and Odd Down (service 41) expire in September 2012. Contracts for replacement services are to be awarded following an open OJEU tender procedure.</i>	Cabinet Councillor Roger Symonds	Richard Smith 01225 477604	WC PC TC SU SP PSB Mon 151		Glen Chipp
E2319 8 Feb 2012		The Council's Vision and Values <i>A review of the Council's vision and values has been conducted following the new administration taking over in May. This report presents this review with proposed new objectives that will focus our resources and enable us to continue to make the area an even better place to live, work, and visit</i>	Cabinet Councillor Paul Crossley	John Everitt 01225 477400			John Everitt

Ref Date	Dec'n Type	Title Precis	Lead Decision Maker/s	Author Contact	Consultation	Background Papers	Director Lead
E2288 8 Feb 2012		Treasury Management Monitoring Report to 31st December 2011 <i>This report gives details of performance against the Council's Treasury Management Strategy & Annual Investment Plan 2011/12 for the first nine months of 2011/12</i>	Cabinet Councillor David Bellotti	Jamie Whittard Tim Richens 01225 477468	CX Mon 151	Treasury Management Strategy & Annual Investment Plan 2011/12	Andrew Pate
E2307 8 Feb 2012		Revenue and Capital Budget Monitoring, Cash Limits and Virements - April 2011 to December 2011 <i>This report presents the third monitoring information for the Authority as a whole for the financial year 2011/12 to the end of December 2011. The report also includes a number of budget transfer requests for both revenue and capital that require Cabinet agreement or are reported for information purposes as prescribed by the Budget Management Scheme.</i>	Cabinet Councillor David Bellotti	Jamie Whittard Tim Richens 01225 477468	CX Mon 151	Budget Management Scheme	Andrew Pate
E2300 8 Feb 2012	KEY	Capital Project Approvals and Updates to the Capital Programme <i>Approval of capital projects for inclusion in the capital programme, including details of any 'technical' adjustments to projects reported for information</i>	Cabinet Councillor David Bellotti	Tim Richens Daniel Welch 01225 477104	CX Mon 151		Andrew Pate

Ref Date	Dec'n Type	Title Precis	Lead Decision Maker/s	Author Contact	Consultation	Background Papers	Director Lead
E2332 8 Feb 2012	KEY,PB F	Financial Plan 2012/13 - 2014/15, Budget & Council Tax 2012/13 <i>To agree and set the Council's medium term financial planning approach and recommend the 2012/13 Council Tax and Budget to the Council</i>	Cabinet Councillor David Bellotti	Tim Richens Gary Adams 01225 477107	CX Mon 151		Andrew Pate
E2331 8 Feb 2012		Treasury Management Strategy Statement & Annual Investment Strategy 2012/13 <i>The Local Government Act requires the Council to set out its treasury strategy for borrowing and to prepare an Annual Investment Strategy; this sets out the Council's policies for managing its investments and for giving priority to the security and liquidity of those investments.</i>	Cabinet Councillor David Bellotti	Jamie Whittard Tim Richens 01225 477468	CX Mon 151		Andrew Pate
CABINET MEETING - 14 MARCH 2012, 6:30PM							
E2323 14 Mar 2012	KEY	Bath & North East Somerset Neighbourhood Planning Protocol <i>The draft Neighbourhood Planning Protocol sets out the arrangements to enable Bath & North East Somerset to respond to its new planning duties and the opportunities for local communities arising from the Localism Bill</i>	Cabinet Councillor Tim Ball	David Trigwell Simon De Beer 01225 477616	WC PC TC OS Cab Int LR CIG SP PSB CX Mon 151		Glen Chipp

Ref Date	Dec'n Type	Title Precis	Lead Decision Maker/s	Author Contact	Consultation	Background Papers	Director Lead
E2337 14 Mar 2012		Bath Transportation Package Bus Shelter Style, Proposed Engagement <i>DfT announcement expected on BTP in December activating next stage on re-scoped scheme. An important element of this is to identify bus shelter design for the 10 routes. Early engagement on this is needed to inform design & allow for a procurement exercise. This will give firm prices which are required, before any DfT funding would be released.</i>	Cabinet Councillor Roger Symonds	Joy Jefferys 01225 394446	WC PC Cab Int SU LR CIG SP Mon 151	Full Council Decision 14th July 2011	Glen Chipp
E2301 14 Mar 2012	KEY	Capital Project Approvals and Updates to the Capital Programme <i>Approval of capital projects for inclusion in the capital programme, including details of any 'technical' adjustments to projects reported for information</i>	Cabinet Councillor David Bellotti	Tim Richens Daniel Welch 01225 477104	CX Mon 151		Andrew Pate

ITEMS PREVIOUSLY LISTED IN THE FORWARD PLAN BUT NOW WITHDRAWN

E2168		Capital Project Approvals and Updates to the Capital Programme	Reason for Withdrawal: <i>There are no capital projects requiring approval at the December 2011 meeting</i>				
E2321	KEY	Five Year Library Strategy Plan 2012 - 2016	Reason for Withdrawal: <i>The decision to launch a consultation will be taken in due course under officer delegated powers</i>				

The Forward Plan is administered by **DEMOCRATIC SERVICES**: Col Spring 01225 394942 Democratic_Services@bathnes.gov.uk